Textbook

Key Course Learning Objectives
1. Connect Accounting Information Systems to organizational objectives, decision making, and explore related trends and innovations relevant to AIS.
2. Link Organizational Governance and Accounting processes, internal controls, and technology.
3. Apply a systematic approach to analyze (including documentation) the controls design for business cycles.
4. Gain individual experience with cloud-based Accounting Software enterprise system at the transaction level.

Grading Breakdown by Categories.
Below shows the general distribution. It may vary slightly from this as exam points can vary a little bit.

Blackboard Quizzes 11%
Homework and Assignments 10%
Individual Research and Presentation 10%
Business Process Analysis (group) 18%
Individual Flowchart in-class Assessment 3%
Group Controls Analysis in-class 3%
Individual Netsuite Assignments 10%
Exam 1 10%
Exam 2 10%
Final Exam 15%
Total 100%

Quizzes
11 online Blackboard quizzes (20 questions each) are given to encourage engagement into the material and prepare you for class discussion and exams. There are no makeups or extensions since these are all scheduled.

Go to: http://blackboard.boisestate.edu
Time Limit: 30 minutes per attempt
Attempts: You can take each quiz as many times as you like. You will get questions randomly from a question bank. The highest score recorded will be your grade for that quiz.
Due: All attempts must be completed 10 minutes before the start of class on the day indicated in the schedule.

Homework Assignments
Homework assignments are identified on Blackboard. The weighting varies by assignment. Late homework is not accepted. Should we have any in class assignments or quizzes, they will be included into this category.
To see the homework assignments go to the link on the left menu called "Homework and Assignments."

Research and Present
You will select from a list of topics provided by the professor that are part of a particular chapter. (See the menu link on the left "Research and Present"). There are three objectives.

1. Extend our understanding to the most current information beyond what is in the textbook. In this subject textbooks are helpful to learn about principles and historical trends, but we need to also consider current events and new advancements that just don't fit in the traditional publishing cycle of textbooks.
2. Present this information in a professional manner (about 5 minutes).
3. Generate five challenging multiple choice questions about the topic you are presenting. Present these and their correct answers at the end of your presentation.

Some of the elements will be hard to judge in such a sort presentation, but they are a great reminder of areas to pay attention to.

**Business Process Group Analysis**

In this assignment you will be given four written descriptions of business processes corresponding to chapters 10, 11, 12, and 13. You will need to do the following:

1. Document the processes using the techniques learned in class
2. Analyze the process for present and missing controls
3. Write about how the present controls either meet the process objectives or the how missing controls lead too process weaknesses.

21% of this will be completed as a group. 3% will be an individual flowchart.

**NetSuite Modules**

Your NetSuite assignments will allow you to become familiar with a widely used cloud-based ERP system. There are four modules that will walk you through some customization of your company and conducting transactions and creating reports. This is done individually. There is nothing to submit for the first module, but you will have paper print outs to hand into me for modules 2, 3, and 4.

2 midterm exams (10% each) and 1 final exam (15%) are given. These examinations must be taken as scheduled. Makeup exams are not offered except in the case of valid, DOCUMENTED emergencies. Exams are challenging, but comprise substantially less than ½ of your grade. I hope that learning not only takes place when preparing for and taking exams, but also by preparing for class, engaging in discussions, and completing assignments. The final exam builds on prior concepts introduced throughout the course.

**Attendance and Class Etiquette**

1. Attendance at all classes is expected.
2. Attendance and punctuality are necessary to use our time effectively. If you know you will miss two or more consecutive classes, please contact me. However, I do not want you to come sick to class. Communication with me is essential.
3. Be prompt for class. Classes will begin on time. Late arrivals disrupt class discussions.
4. Be respectful of your classmates by listening and paying attention to their contributions during discussions or group activities.

**Students with Disabilities**

Students with disabilities needing accommodations to fully participate in this class should contact the Disability Resource Center (DRC). All accommodations must be approved through the DRC prior to being implemented. To learn more about the accommodation process, visit the DRC’s website at: [http://drc.boisestate.edu/students/getting-started/](http://drc.boisestate.edu/students/getting-started/)

**Boise State University Student Code of Conduct Regarding Academic Dishonesty**

The term “academic dishonesty” may include cheating, plagiarism, or other forms of academic dishonesty. All assignments submitted by a student must represent her/his own ideas, concepts, and current understanding or must cite the original source. Attempts to violate the academic integrity of an assignment do not have to be successful to be considered academic dishonesty. Academic dishonesty may include, but is not limited to:

a. Stealing and/or Possessing Unauthorized Material - The unauthorized appropriation, possession or use of the property of another; the forgery or misuse of documents;

b. Abuse of Academic Material - Destroying, stealing, or making inaccessible library or other academic resource material;

c. Complicity in Academic Dishonesty - Intentionally or knowingly helping or attempting to help another commit an act of academic dishonesty. See Student Code of Conduct here: [http://deanofstudents.boisestate.edu/student-code-of-conduct/](http://deanofstudents.boisestate.edu/student-code-of-conduct/)