Thinking about getting a second degree? Let us help you get started!

1. Complete the second degree admissions process to Boise State

2. Have a copy of official transcript sent to Boise State Admissions
   • *Note: students that completed their first baccalaureate degree through Boise State will NOT need to request a transcript

3. Complete the Second Degree Checklist Request

**Following Your Second Degree Request Submission**

1. A COBE Advisor will review your submission and evaluate your credits from your previous baccalaureate degree.
2. You will be contacted within two-weeks of your submission to set up an appointment to review your Second Degree Checklist, set up a course plan, and answer any additional questions.
COBE SECOND DEGREE PROCESS

1. GET STARTED

☐ Complete the second degree seeking admissions process to Boise State
   Admissions: Second Bachelor’s Degree

☐ Send copy of official transcript to Boise State Admissions
   *Note: Students that completed their first baccalaureate degree through Boise State will NOT need to include a transcript with request.

☐ Have a Boise State ID Number

☐ Have a Boise State email address (e.g. janedoe@u.boisestate.edu)

2. SUBMIT SECOND DEGREE REQUEST

☐ Review the deadlines, policies, and guidelines listed on the Registrar’s Office website

☐ Review the upper-division admission standards for the College of Business and Economics (COBE)
   *Note: There is a separate application for COBE Admission

☐ Complete the Second Degree Checklist Request form

COBE Advising Contact Information:

Email: COBEAdvising@boisestate.edu
Phone: 1-208-426-3859
Location: Micron Business and Economics Building (MBEB) 1213