

## Things to do Before Vietnam

- Book your hotel room – if you are planning on arriving early or staying later
  - Taxi to/from airport – If you're arriving/leaving in a group or arriving late at night contact Hannah Dam Ha and she can arrange for someone to pick you up.
  - Go to the Travel Clinic – update shots and other travel information
  - Contact phone company – if you want to switch over to an international plan
  - Contact credit card company – notify your card company that you will be traveling in October so you can use your card overseas
  - Contact health insurance – if you wanted international health insurance during your stay in Vietnam.
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### Booking Hotel Room

**Hotel Information:** We will be staying at the Hilton Garden Inn Hanoi (20 Phan Chu Trinh, Hoan Kiem District, Hanoi, Vietnam). I have reserved nights for the class starting Saturday, Sept. 29 through Friday, October 5. Checking out the following day Saturday, October 6. Any other nights not listed above, you will need to book and pay for.

**Hotel Rate:** We have an agreement with the hotel that will allow you the same \$70/night rate. This rate is only applicable for 3 days pre/post our contracted days. This rate includes breakfast each morning. If you will be arriving with the EMBA staff/faculty on Friday, you will need to book an extra night on Friday, Sept. 28.

**Hotel Contacts:** Your hotel contact is Ms. Trang (Nguyen Thu Trang) thutrang.nguyen@hilton.com and Nguyen Bich Hang - nguyen.bichhang@hilton.com. I have copied them on this email.

### How to Book a Room:

1. Email Ms. Trang and Nguyen Bich Hang (You can copy me in the email if you want to)
2. In the subject line type in: "Boise State Executive MBA | \$70 Rate"
3. In the body of the email provide them with the extra nights you need, as well as additional names staying in the room if you are planning on bringing your spouse/family.

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## **Taxi to/from Airport/Hotel Only**

If you are arriving and/or departing at the same time with the faculty/staff, you can ride with us and you do not have to pay for transportation to/from the hotel.

**Individual:** If you are by yourself or have another person with you, it is easier to grab a taxi at the airport. Just make sure that you go in a reliable taxi – should be around 25 USD. See back of travel guide. You can also download the app GrabTaxi (Uber equivalent in Hanoi).

**Individual arriving in Hanoi late at night:** If you are arriving late at night it's safer to contact Hannah Dam Ha and she can schedule a private car service to pick you up and drop you off at the hotel – 32 USD. They will have a sign with your name on it.

**Group (3 or more):** If you are arriving with a group you can use a taxi van at the airport. You can also contact Hannah Dam Ha and she can schedule a private car service to pick your group up and drop you off at the hotel. This also applies driving back to the airport. They will have a sign with your name on it. Prices vary depending on size of group.

### **How to Reserve a Private Car (Book 48 Hours in Advance):**

1. Email Hannah at both email addresses [dam.ha@vuongassociates.com](mailto:dam.ha@vuongassociates.com) and [thuha.hanhi@gmail.com](mailto:thuha.hanhi@gmail.com). Copy Joanna on the email too – [joannalui@boisestate.edu](mailto:joannalui@boisestate.edu).
2. Title the email "Boise State Executive MBA – Airport Pick-Up [or Drop-Off] for [your name]"
3. Provide her with:
  - Date and time of your arrival/departure
  - Your name and the total # of people with you.
  - Airline and flight number
4. The private car service will only accept cash, so make sure to have enough cash to make the payment. For groups, give Joanna the payment and she will give it to the private car service. For individuals arriving late at night, you will pay the taxi driver directly \$32 USD. Further details will be provided once transportation has been confirmed with Hannah.

**Departing hotel to airport:** The hotel also provides a car service from the hotel to the airport for all guests. Talk with the front desk and they can assist you. \$50 USD.

**GrabTaxi:** Is a taxi app that a lot of local and tourists use too! It's just like Uber.  
<https://www.grab.com/vn/en/taxi/>